

# Clorox® Office Guide

For Cleaning and Breakroom



**DON'T LET GERMS COME TO WORK IN YOUR OFFICE. COUNT ON CLOROX FOR A CLEAN AND PRODUCTIVE WORKPLACE.**

## OFFICES & WAITING AREAS HAVE GERM HOT SPOTS:

- ▶ The telephone (48%), keyboard and mouse (38%) are considered germ hot spots in the office during cold and flu season.<sup>1</sup>
- ▶ Bacteria like MRSA can live on the fabrics of couches and office chairs for more than a month.<sup>2</sup>
- ▶ Bacteria can be transferred to and from fabric cushions to people.<sup>3</sup>

## BREAKROOM SURFACES ARE OFTEN CONTAMINATED:

**Researchers have tested surfaces in various offices and reported the percentage of surfaces they found with high bacterial contamination<sup>4</sup>:**

- ▶ **75%** of breakroom sink faucet handles
- ▶ **48%** of microwave door handles
- ▶ **26%** of refrigerator door handles

## IMPACT OF OFFICE ABSENTEEISM, BY THE NUMBERS:

- ▶ **111 Million** — Workdays lost each year due to the flu<sup>5</sup>
- ▶ **\$7 Billion** — Cost per year of sick days and lost productivity<sup>5</sup>
- ▶ **54%** — Decrease in productivity/output caused by unplanned absences<sup>6</sup>

1. Clorox Professional Products Company Survey, May 2015.

2. Neely, A. N., & Maley, M. P. (2000). Survival of enterococci and staphylococci on hospital fabrics and plastic. *Journal of Clinical Microbiology*, 38(2), 724-726. Retrieved from <http://www.ncbi.nlm.nih.gov/pubmed/10655374>.

3. Sexton, J., Lybert, L., & Reynolds, K. (2015). Rapid Microbial Tracer Movement to Soft Surfaces Throughout Patient Care Areas and the Role of Mixed Surfaces in Infection Prevention. *American Journal of Infection Control*, 43(6), 513-514. <https://doi.org/10.1016/j.ajic.2015.04.032>

4. Reynolds, K. A., Beamer, P. I., Plotkin, K. R., Sifuentes, L. Y., Koenig, D. W., & Gerba, C. P. (2016). The healthy workplace project: Reduced viral exposure in an office setting. *Archives of Environmental & Occupational Health*, 71(3), 157-162. <https://doi.org/10.1080/19338244.2015.1058234>

5. Molinari NA, Ortega-Sanchez IR, Messonnier ML, Thompson WW, Wortley PM, Weintraub E, Bridges CB. "The annual impact of seasonal influenza in the US: measuring disease burden and costs." *Vaccine*. 25:27 (2007):5086-5096. Retrieved from: [www.ncbi.nlm.nih.gov/pubmed/17544181](http://www.ncbi.nlm.nih.gov/pubmed/17544181).

6. Kronos Consulting & Mercer, LLC. "The Total Financial Impact of Employee Absences." Survey. (2008)

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## WHY USE CLOROX® OFFICE SOLUTIONS?

- ▶ Offices have a variety of needs and challenges. Clorox has solutions to keep your office clean and comfortable.
- ▶ Kill illness-causing bacteria and viruses that live where your staff works, eats and gathers.

Top Breakroom Challenges	Key Clorox Solutions			Why Clorox?
	Clorox Item No.	Description	Qty	
<p>Quick cleaning and disinfecting</p> 	<p><b>Clorox Commercial Solutions® Clorox® Disinfecting Wipes</b></p> <p>15948 Lemon Fresh Scent, 75 ct. 15949 Fresh Scent, 75 ct. 01761 Lavender Scent, 75 ct. 31547 Fresh Scent, 700 ct. bucket</p> <p><b>Clorox Commercial Solutions® 409® Cleaner Degreaser Disinfectant</b></p> <p>35306 Trigger spray, 32 oz. 35300 Refill, 128 oz.</p> <p><b>Clorox Commercial Solutions® Clorox® Clean-Up Disinfectant Cleaner with Bleach</b></p> <p>35417 Trigger spray, 32 oz. 35420 Refill, 128 oz.</p>		<p>ct. ct. ct.</p> <p>ct. ct.</p> <p>ct. ct.</p>	<ul style="list-style-type: none"> <li>• Kills 99.9% of germs</li> <li>• Easy, fast and convenient</li> <li>• Kills cold and flu viruses</li> </ul>
<p>Clean, shiny surfaces</p> 	<p><b>Clorox Commercial Solutions® Pine-Sol® Multi-Purpose Cleaner</b></p> <p>35419 Pine-Sol® Lemon Fresh Cleaner, 144 oz. 35418 Pine-Sol® Original Cleaner, 144 oz. 97301 Pine-Sol® Lavender Cleaner, 144 oz. 41772 Pine-Sol® Orange Energy® Cleaner, 144 oz.</p> <p><b>Clorox Commercial Solutions® Green Works® Natural All-Purpose Cleaner</b></p> <p>00456 Trigger spray, 32 oz. 00457 Refill, 64 oz. 30381 Dishwashing liquid, 38 oz. 30380 Wipes, 62 ct.</p>		<p>ct. ct. ct. ct.</p> <p>ct. ct. ct. ct.</p>	<ul style="list-style-type: none"> <li>• Removes and cleans dirt, grease, scuff marks, and food and beverage stains without leaving a sticky residue</li> </ul>
<p>Tough odors</p> 	<p><b>Clorox Commercial Solutions® Clorox® 4 in ONE Disinfectant &amp; Sanitizer</b></p> <p>31043</p>	<p>Aerosol spray, 14 oz.</p>	<p>ct.</p>	<ul style="list-style-type: none"> <li>• Kills odor-causing bacteria</li> <li>• Leaves a fresh citrus scent</li> <li>• Disinfects hard surfaces</li> </ul>
<p>Stinking trash cans</p> 	<p><b>Glad® Tall Kitchen Drawstring Trash Bags</b></p> <p>78526 70427</p>	<p>Regular, 13 gal. ForceFlex®, 13 gal.</p>	<p>100/bx. 100/bx.</p>	<ul style="list-style-type: none"> <li>• Manage messes</li> <li>• Fight trash odors</li> </ul>
<p>Great-tasting water</p> 	<p><b>Brita® Water Filtration</b></p> <p>42556 42201 35503</p>	<p>Brita® Grand Water Pitcher, 10 Cup On Tap Faucet Water Filter Replacement Filters</p>	<p>ea. ea. 3/bx.</p>	<ul style="list-style-type: none"> <li>• Reduces the taste and odor of chlorine</li> <li>• Removes copper, mercury and cadmium impurities</li> </ul>
<p>Keep office snacks fresh and organized</p> 	<p><b>Glad® Food Storage</b></p> <p>00022</p>	<p>ClingWrap Plastic Wrap, Clear, 300 ft.</p>	<p>ea.</p>	<ul style="list-style-type: none"> <li>• Keeps food fresh</li> </ul>

Use products as directed.

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